



JOB DESCRIPTION

TITLE: Lifeguard

DEPARTMENT: Aquatics

STATUS: Seasonal Part-time, hourly (Up to 40 hours/week May through August)

SUPERVISOR: Aquatics Manager & Assistant Aquatics Manager

SUMMARY:

Under the direction of the **Aquatic Managers** and **Head Lifeguard**, the lifeguards are responsible for supervising the safety of both members and non-members at the Levin Jewish Community Center. Lifeguards must demonstrate strong customer service skills with a positive, energetic and outgoing personality. The Lifeguard is responsible for ensuring the health and safety of patrons by guarding their area of responsibility. The Lifeguard is responsible for responding to any level of incident or emergency around the pool areas and the facility. The Lifeguard is responsible for maintaining communication and relationships with other staff/members/guests. Along with enforcing our established rules in a fair and polite manner. While completing any other tasks assigned by the Head Lifeguard or Aquatic Managers. Above all, safety of our members and guests is the highest importance of our community.

MAJOR DUTIES:

- To provide a high level of safety by preventing accidents and saving lives.
- To prevent accidents and save lives by enforcing and following pool rules, and to use proper lifeguarding procedures when needed.
- To educate the public in safe water habits.
- Monitors pool areas as assigned.
- Maintains constant surveillance of patrons in the facility.
- Acts immediately and appropriately to secure safety of patrons in the event of an emergency.
- Provides emergency care and treatment as required until the arrival of emergency medical service.
- Performs appropriate water rescues when necessary.

- Assists with various camps and programs as assigned.
- Participates in special events as directed by the Aquatics Manager.
- Performs various opening and closing duties as described on the daily to do list.
- Performs various maintenance duties as directed to maintain a clean and safe facility.
- Vacuums pool bottom; empties skimmer baskets; skims surface of the pools; prepares pool surroundings for daily use including but not limited to straightening tables, chairs, pool equipment and offices; and disposing of trash and debris.
- Maintains amenities and cleanliness of changing rooms, bathrooms and showers; maintains guard house and storage areas as needed.
- Keeps Aquatics Manager informed of any problems arising with patrons, other staff members or the facility.
- Arrives to the JCC 15 minutes before a shift starts.
- Be properly attired in a swim suit and have a whistle.
- Enforce pool rules in a prompt and courteous manner.
- Provide constant undistracted attention to the pool area.
- Report all accidents, administered first aid, and incidents with an injury report.
- Check the quality of the pool water for the required times, record measurements, and any abnormal pool readings.
- Check all safety equipment when coming on duty and report any unsafe conditions to the Aquatics Manager.
- Notify the Aquatics Manager as soon as possible of any absence.
- Attend all scheduled lifeguard training sessions.
- Attend to specific setup, breakdown, and/or cleaning duties adherent to your shift.
- Ability to sit or stand for long periods of time.

Specific Lifeguarding Responsibilities:

The Lifeguard will

- Fully understand planned emergency procedures, rules and maintenance schedules.
- Not read or use cellphones while on duty.
- Make sure all persons using the pool know and understand the rules.
- Focus your attention on the swimmers at all times.
- Be alert and attentive.
- Never leave the pool unattended.
- Keep the slide open at all times.
- Insist that all pool regulations are complied with. When rules are broken, explain why the regulation is necessary.
- Take necessary steps to prevent accident or injury.
- Provide a swim test for all children.
- Keep a record of all the children with a yellow or green band.

- Report to the Aquatics Manager any substitutions, pool maintenance problems, discipline problems, abnormal pool chemical readings, and any safety concerns.
- Blow the deck once a week and depending on how many pine needles are present, it may need to happen more often.
- Vacuum the pool daily.
- Organize the lost and found on a daily basis.
- Help in the set up and/or the breakdown of all swim meets held at the JCC.
- Check for glass around the pool deck and with members. If a member has glass, it is the lifeguard is responsible to **SAY SOMETHING**. It is the lifeguard's responsibility to make sure that members do not have glass. All lifeguard managers and lifeguards are expected to say something.

REQUIRED QUALIFICATIONS/REQUIREMENTS:

- Must be at least 16 years old.
- A current YMCA or Red Cross Lifeguarding or Lifeguarding Today Certification.
- Flexible schedule.

PROFICIENCY OF EQUIPMENT:

- The Lifeguard must show a proficiency in the use and operation of the following equipment; and any other equipment deemed necessary to complete job duties.
- Lifesaving equipment such as rescue tubes, rescue hooks, ring buoys, spine boards, and c-collars, etc.
- Chemical feeders, pool vacuums, wet/dry vacuums, pool filters, power washer, and other equipment related to pool maintenance.

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